



**OCTOBER 2008**  
**HOUSTON PUMPKIN FESTIVAL AND BBQ COOK OFF**  
**VENDOR APPLICATION AND BOOTH/SPACE LEASING INFORMATION**

**ABSOLUTELY NO CHECK IN WILL BE ALLOWED ON SATURDAY OR SUNDAY**

**DATES/TIMES:**      Friday -      October 24, 2008    3:00 P.M. - 12:00 MIDNIGHT  
                         Saturday -    October 25, 2008    10:00 A.M. - 12:00 MIDNIGHT  
                         Sunday -     October 26, 2008    10:00 A.M. - 6:00 P.M.

(Booths must be opened and maintained during all hours of operation as listed.)

**LOCATION:**            Holiday Entertainment Complex  
                         1500 Elton @ Gulf Freeway (between Edgebrook and College Ave.)  
                         Houston, Texas 77034  
                         713-946-2611

**AREAS/FEES:**        Outdoor (15'x 15') space.

Non-Food Vendor	One Space	\$300.00
Food Vendors Only	One Space	\$450.00
	2 adjoining spaces	\$650.00

(Food Booth and Additional space only - does not Include 2 separate food booths.)  
Food Booths limited to 2 major food items per vendor.  
No alcoholic beverages, soft drinks, or water may be sold in food booths.\*  
All other requirements: must bring your own generator or tent.  
**ALL TENTS MUST BE BARRELED, NO STAKE TENTS ALLOWED.**

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**NO PERSONAL CHECKS WILL BE ACCEPTED.**  
**MONEY ORDERS AND CREDIT CARDS**  
**(MASTER CARD, VISA, DISCOVER, &AMERICAN EXPRESS ONLY)**  
**WILL BE ACCEPTED.**

**BOOTH FEES ARE NON REFUNDABLE!!**

Certificate from the City of Houston Health Department  
is also required for food booths in all areas.

Contact City Of Houston For Information on Permits at  
713-794-9320, 713-794-9390 use the following link  
[http://www.houstontx.gov/health/Food/Temp%20Permit%20Package%2011282007%202 .pdf](http://www.houstontx.gov/health/Food/Temp%20Permit%20Package%2011282007%202.pdf)

**ALL BOOTHS ARE REQUIRED TO SEND A LIST OF**  
**PRODUCTS TO BE SOLD WITH APPLICATION.**  
**(LIKE PRODUCTS WILL BE LIMITED!)**

**MOVE-IN: Move in & check in (Vendors use Elton Street Entrance)**  
Thursday --- October 23, 2008 8:00am – 12:00pm  
Friday ----- October 24, 2008 8:00am -- 12:00pm

**Festival Area will not be accessible after 1 pm on Friday 24<sup>th</sup> for move in or stocking.  
Festival Area will not be accessible after 9am on Saturday and Sunday for restocking.**

**MOVE-OUT: Sunday - October 26, 2008 6:00pm - 9:00pm**  
**No one may begin disassembly prior to 6:00 P.M. ON SUNDAY**  
**Vendors are allowed to remain open after the festival ends, until the Haunted House Closes at 11pm or 12am.**  
**Items left after 5:00 P.M. Tuesday Oct 28<sup>th</sup> will be subject to rental and or towing charges.**

**DEADLINE: All wishing to reserve a space must return the completed application along with the Total Amount Due no later than October 1, 2008.**

**After October 1<sup>st</sup> Late Fee Booth Charge \$400.00 non-food vendor, \$550 Food Vendor.**

**NO BOOTHS WILL BE RENTED AFTER October 20, 2008 (even if space is available)**

**All Spaces Will Be Reserved On First Come First Serve Basis.**

**RENTAL ITEMS: Williams Decorating, 1041 Thomas Pasadena, TX 77506**  
**fax 281-657-0068 or call 281-657-0066 for list of prices rental items include: Tables (draped or bare), chairs, carpet and misc. (BOOTHS DO NOT COME WITH TABLES OR CHAIRS)**

**DECORATION:**

**All booth vendors/exhibitors NEED to decorate booths in Pumpkin Theme.**  
**Prizes will be awarded in each area for the best decorated booth in keeping with the Pumpkin Theme.**

**First Place winners -**

**will receive their booth space free for 2009 Pumpkin Festival, plus trophy**

**Second Place winners -**

**will receive \$50 off their booth space at 2009 Pumpkin Festival**

**Prizes will be awarded Sunday, October 26, 2008.**

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**GENERAL:** At check in you will receive your vendor packet with 5 arm bands per booth. Vendor packet can be mailed upon request. Exhibitors must wear wrist bands for entry to the Festival. Wristbands cannot be taken off after putting them on. Anyone not wearing wristband will not be granted entry to the festival. The wristbands will be valid for all three (3) days of the Festival. All others must pay entry to the Festival.

All drawings must be given away during the Festival dates and must be approved through the Holiday Entertainment Office.

All sales and promotions must be conducted inside the exhibitor's booth space, not in the aisles, in front of the booth or walking around the festival grounds. All equipment must be inside the Exhibitor's allotted booth space and must not encroach into the aisle.

No items bearing the words Houston Pumpkin Festival And Cook Off or its logos will be allowed without the prior approval of Holiday Entertainment.

Holiday Entertainment reserves the right to prohibit sales or distribution of any and all printed or other items which may be considered objectionable to the organization. Holiday Entertainment reserves the right to limit products/ booths, and or rental space to vendors with political or controversial issues.

Holiday Entertainment reserves the right to ask any vendor to leave the festival for unruly behavior or language. You will be escorted off the property by security, with NO refund due.

No audio speakers to broadcast information or music will be allowed in or outside of allotted booth space area.

**No Golf Carts or 4-Wheelers of any kind will be allowed by anyone except by Holiday Entertainment.**

Holiday Entertainment assumes no responsibility for Workmen's Compensation, FICA or withholding taxes for any and all employees or agents that work for any vendor in the Pumpkin Festival, and shall not be responsible for sales tax.

Booth space lessee agrees to hold Holiday Entertainment, Houston Pumpkin Festival, City Of Houston and its agents harmless from any and all liability whatsoever.

**NO Stake Tents or Stakes of any kind will be allowed.**

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